

PTA Meeting Minutes

**Thursday 22nd Sept 2022, 7:30pm**

**Held at the Metropolitan and virtually**

**Committee:** Tejesh Ghag, Hollie Docwra, Kirsty Dagarvel-Hewitt, Clare Roz

**Apologies:** Katy Williams, Kate Rab, Anshu Rai

**Present:**, Laura Silverstone, Suzanne Powell, Ruth Sowden

### **Minutes from the last meeting**

These can be found on the school website or on Classlist under the "PTA meeting" event page.

### **Matters Arising**

#### **Committee Changes**

Hollie will be stepping down as Co-Chair at the next AGM in November. We are therefore looking for someone who can step up for the role. If you think you can help make a difference, please consider volunteering some of your time to the PTA, we cannot continue without everyone pulling together in a team effort!

Laura Silverstone was voted in as Co-Secretary. We welcome her and look forward to learning from her expertise.

**How can you help?** We are looking for people who can contribute to the following:

- Looking for someone to become "**Grants champion**". Their sole role will be actively searching for local/community grants which we might be eligible for and applying on email. A great task which you can do from home in the evenings when you have a spare hour. If you think you can help, please let us know! Email: [pta@chenies.bucks.sch.uk](mailto:pta@chenies.bucks.sch.uk)
- Looking for someone to become "**Marketing and Promotions**" coordinator. Fundraising from the wider community goes hand in hand with raising our profile, so we'd love for every parent to be promoting Chenies to their friends/family/across social media and by word of mouth. Please shout about us to put us on the map!
- Looking for a "**Uniform Lead**" to be in charge of second-hand uniform and assist with redistribution of this. Please note that going forwards, all second-hand uniform should be posted on the Classlist marketplace for re-sale/donating BEFORE passing onto the PTA for second hand uniform sales. Thank you.
- Do you have a skill which you think could be useful to us? Then please let us know!

#### **Making local connections/building relationships:**

We have been in touch with Chenies Village Society and they suggested we assist in the care of raise flower beds on the green in their quest to gain Chenies the title of Best Kept Village. They are happy to promote our events to the local community.

We will be registering to be members of Little Chalfont Community Association in order to tap into their emails and contribute to their 6 monthly newsletter.

Chorleywood Village Day is also planned for 8<sup>th</sup> July 2023 if we want to attend.

We'd like to meet with Chenies Manor to discuss how they might be willing to assist us (promotions banner, raffle prizes, tennis court utilisation) etc

We have designed a flyer to distribute to local nurseries in advance of their January school applications to assist in maximising uptake.

### **Classlist update**

We have 92 active members. Classlist has updated some features and has an upgraded appearance. If any class reps know of children leaving or joining their classes, please can you assist in deactivating profiles or ensuring people log onto classlist.

**Please use the Classlist marketplace function for second-hand uniform!**

**Dates for the remainder of term:**

### **Finance Update**

Run down on figures:

£14,619.88 main bank account total

£900.24 vouchers account

£40.36 online payments

**School's recent spends include:**

- Jubilee gifts
- Loose play parts shed

**Items on the school wish list include:**

- 15 ipads and laptops for use in classrooms
- Children's prizes £100
- Replacement of old items in the rear playground
- Outdoor music room/shed with power

### **Voucher Scheme Update**

Anshu will be taking over the vouchers from Kate.

If you'd like to find out more, we'd love to help sign you up to the scheme - please email: [pta@chenies.bucks.sch.uk](mailto:pta@chenies.bucks.sch.uk)

### **Recent events**

Summer raffle – in excess of £500

Final Carnival total - £657

Sponsored read – sad to see that only 5 people participated in this. Total amount raised approx. £120

Cake sale – in excess of £100

### **Upcoming events:**

23<sup>rd</sup> Sept – doughnut sale

30<sup>th</sup> Sept – Quiz Night. We expect each year to provide at least 1 team. Feedback from the recent parent survey suggested that there should be more opportunities for parents to socialise so don't miss your chance, book your tickets now!!! On the night raffle prizes now complete. Tickets to be sold after school on Friday 30<sup>th</sup> September as well as on the evening. £1 for a strip of 5.

Last week in Sept – guess the marathon time

7<sup>th</sup> Oct – Non-uniform day

7<sup>th</sup> Oct – tuck shop

14<sup>th</sup> October – Halloween film Club – film to be decided

16<sup>th</sup> October – Christmas cards order deadline

20<sup>th</sup> October – Halloween Disco – 2 helpers from each year group imperative

21<sup>st</sup> Oct – tuck shop

3<sup>rd</sup> Nov – AGM

4<sup>th</sup> Nov – Tuck shop

11<sup>th</sup> Nov – doughnut day

18<sup>th</sup> Nov – Pyjama night film club

25<sup>th</sup> Nov – World Cup themes cake sale

1<sup>st</sup> Dec – Wreath making workshop

2<sup>nd</sup> Dec – non-uniform day

2<sup>nd</sup> Dec – Christmas fayre – each class to provide hamper contents

15<sup>th</sup> Dec – PTA meeting

16<sup>th</sup> Dec – Christmas film club

School tea towel planned for Spring term.

2023 – colour run

Proposed a partnership with Sarratt PTA for duck race with a split of the profits. Awaiting their feedback.

We had an interesting discussion about chickens/stick insects/fish/snails and micro pigs. We will keep you updated if there are developments in any of these areas.

Dates will be uploaded to the Classlist event page so keep a check out on there for what's coming up and add it to your diaries! A polite reminder that we work hard to pack the diary with fun opportunities for our children but we cannot continue to provide these if they are not well attended or sufficiently manned.

## **AOB**

**IMPORTANT:** Update constitution in advance of AGM